Retail Sales Associate

Barely Used Resale Boutique, a family-owned and operated resale clothing and bookstore, is looking to add a part-time sales associate to its team. Focusing on fashions for the whole family, Barely Used Resale Boutique (BUB) has been a well-known and reputable staple in the Mount Joy community for many years.

* Retail Sales Associate Job Responsibilities:
	+ Is the public face of the BUB team.
	+ Greets and receives customers in a welcoming manner.
	+ Has a knowledge of the store, products and services.
	+ Serves customers by helping them select products.
	+ Responds to customers’ questions, and directs customers by escorting them to racks and counters.
	+ Provides outstanding customer service.
	+ Drives sales through engagement of customers, suggestive selling, and sharing product knowledge.
	+ Keeps clientele informed by notifying them of preferred customer sales and future merchandise of potential interest.
	+ Handle complaints and customer concerns with empathy and tack while following company policies.
	+ Maintain presence of the sales floor, products, displays, signage.
	+ Alerts management of potential security issues.
	+ Operates the registers and manages financial transactions.
	+ Processes payments by totaling purchases, cash and store or other credit and debit cards.
	+ Documents sales by creating or updating customer profile records.
	+ Assists with inventory selection, purchase, processing, and stocking merchandise.
	+ Helps to maintain and organize inventory in the store and computer system.
	+ Prepares for and works at special store events.
* Retail Sales Associate Qualifications/ Skills:
	+ Honest, ethical, trustworthy, professional, punctual, and organized.
	+ Excellent customer service and people skills.
	+ Product knowledge, ability to sell to customer needs
	+ Energy level and health to maneuver store, stairs, movement of clothing and merchandise.
	+ Dependability, great team attitude.
	+ Computer, phone, tablet, register and internet skills.
	+ Verbal communication, conflict resolution.
	+ Job knowledge of the retail market, general math skills.
* Education and Experience Requirements:
	+ High school diploma or GED
	+ 0-1 years of retail experience desired
* Employment Benefits
	+ Competitive Pay
	+ 10% Store Discount
	+ Flexibility on Schedules

Please download the application from [www.BUBresale.com](http://www.BUBresale.com) and send application and resume to BUBresale@gmail.com